



The Management Trust

NORTHWEST DIVISION

AmberGlen Village Townhomes Owners Association

Dear Homeowner,

The Board of Directors may need to be able to get in contact with residents of AmberGlen Village Townhomes for either maintenance or emergency reasons. In an effort to keep records up-to-date and as a requirement of the Rental Resolution adopted in November 2015 regarding the lease of units, the Board of Directors requires the form below be completed and returned to The Management Trust at the PO Box address listed below.

Please return within two (2) weeks of the lease signing. **Failure to provide this information may result in fines per the financial Penalty Resolution.** If you have any questions, please feel free to contact our office.

Thank you,
Board of Directors
AmberGlen Village Townhomes Owners Association



AmberGlen Village Townhomes Owners
Association Owner/Renter Information

Owner Name

Owner E-Mail

Property Address

City, State, Zip Code

Home or Cell Telephone

Mailing Address

Cell Telephone

City, State, Zip Code

Other E-Mail

Effective Date of Lease

End Date of Lease

Lessee(s) Name(s)

Telephone Number(s)

Email address (es)

Vehicle Year, Make and Model

License Plate State and Number

Type, Breed and Number of Pets



AmberGlen Village Townhomes Owners
Association Owner/Renter Information
(continued)

Please provide a list of all individuals who will be living at this address during the term of the lease. This list is to include both adults and children. Also provide the vehicle year, make, model, license plate number, and state all adults living at this address during the term of the lease. This **information must be updated whenever occupants change.**

The C, C, & R.'s, Bylaws, Amendments and Resolutions are important documents to the community and tenants are expected to follow them. Please state that the CC&Rs, Bylaws, Amendments and Resolutions Have Been Provided to Tenant and the significance of these documents and the Homeowners Association has been explained to the tenant.

Owner Signature Date

Tenant Signature Date

Additional Tenants:

Tenant Name Adult or Child Age

Tenant Name Adult or Child Age

Tenant Name Adult or Child Age

Tenant Name Adult or Child Age